BOW VALLEY
REGIONAL HOUSING

Regular Board Meeting Minutes
Wednesday, August 26, 2026, 9:00 a.m.
Bow River Seniors Lodge, Canmore, AB

PRESENT:	Lisa Rosvold, Rob Murray, David Fullerton and Don Beaulieu
TELECONFERENCE:	Jenny Heath
ALSO PRESENT:	Ian Wilson (CEO), Jennifer Comighod (Client Services Manager) and Vicki Lockwood (Controller)
REGRET:	Jeff Mah and Kaylee Ram

1. **CALL TO ORDER**
   Chairperson L. Rosvold called the meeting to order at 9:05 a.m.

2. **ADOPTION OF AGENDA**
   Motion 26-042: D. Beaulieu to approve the agenda. Carried unanimously.

3. **PRESENTATIONS AND GUESTS**
   a. Vicki Lockwood, Controller, presented and discussed the 2nd Quarter 2026 BVRH Financial Report (unaudited).
   Motion 26-043: R. Murray to accept the report as information. Carried unanimously.

   Vicki left the meeting at 9:17 a.m.

4. **APPROVAL OF THE CONSENT AGENDA**
   Motion 26-044: R. Murray to approve the consent agenda as presented. Carried unanimously.

5. **COMMITTEE REPORT**
   a. **Personnel Committee:**
      i. CEO Performance and Development: verbal update provided and discussed.

6. **CEO REPORT**
   a. **Operational Review:** verbal report provided and discussed.
   b. **Government Relations Support:** report provided and discussed.
   Motion 26-045: R. Murray to accept the report as information. Carried unanimously.
   c. **This is Home Phase 3: Adjusted Approach:** report provided and discussed.
   Motion 26-046: D. Fullerton to approve proceeding with the design-team-only RFP for Project Number 17-001, Phase 3 of the This is Home redevelopment and

authorize the use of a total of $275,000 from the CADAR reserve to fund the design work. Carried unanimously.

d. **2026 Non-market Housing Environment Scan:** report provided and discussed.
Motion 26-047: D. Fullerton to accept the report as information. Carried unanimously.
e. **Permanent Supportive Housing Concept:** verbal update information and discussed.
f. **Partners for Affordable Housing:** verbal update information and discussed.
g. **CCH Meeting:** verbal update information and discussed.
h. **2025/2026 AHS Financial Information Reporting Mgmt System (FIRMS) Audit:** report provided and discussed.
Motion 26-048: R. Murray to accept the report as information. Carried unanimously.

7. **NEW BUSINESS**
   a. **Authority to open and close financial accounts:** report provided and discussed.
   Motion 26-049: R. Murray to authorize any two of the Board Chair, Board Vice-Chair, and Chief Executive Officer to open or close bank accounts on behalf of Bow Valley Regional Housing, with all such accounts to be maintained only at the financial institution(s) previously designated by the Board. Carried unanimously.

8. **CORRESPONDENCE / INFORMATION**
   a. **Q2 2026 Strategic Plan Progress Report:** report provided and discussed.
   Motion 26-050: D. Beaulieu to accept the report as information. Carried unanimously.
   b. **2026 Business Plan Submission confirmation letter:** report provided and discussed.
   c. **2026 Labour Market Conditions Overview:** report provided and discussed.
   d. **Alberta Continuing Care Association (ACCA) – Member Spotlight:** report provided and discussed.
   e. **Tenant Meetings:** report provided and discussed.
   Motion 26-051: J. Heath to accept the report as information. Carried unanimously.

9. **IN CAMERA**
   Motion 26-052: D. Fullerton to take the meeting in camera. Carried unanimously.
   Motion 26-053: D. Beaulieu to take the meeting out of camera. Carried unanimously.
   a. **Resident Elopement:** verbal report provided and discussed.
   b. **Private Developer Partnership Proposal:** report provided and discussed.
   Motion 26-054: J. Heath to accept the report as information. Carried unanimously.
   c. **Former Tenant Request: r**eport provided and discussed.
   Motion 26-055: D. Fullerton to accept the report as information. Carried unanimously.

10. **DATE AND LOCATION OF NEXT MEETING**
    a. **Regular Meeting of the Board:** September 23, 2026, starting at 9:00 a.m., online meeting.
    b. **Regular Meeting of the Board:** October 14, 2026, starting at 9:00 a.m. in Bow River Lodge, Canmore.

c. **AGM and Regular Meeting of the Board:** November 25, 2026, starting at 9:00 a.m. in Bow River Lodge, Canmore.

11. **ADJOURNMENT**

Motion 26-056 D. Beaulieu that the meeting adjourn at 11:15 a.m. Carried unanimously.

Lisa Rosvold, Chairperson

Ian Wilson, CEO

MINUTES PREPARED BY: Jennifer Comighod, Client Services Manager