



Bow Valley Regional Housing Seniors Self-Contained Housing Program

Program Summary

- This program provides apartment type accommodation to low and moderate income seniors who are functionally independent with or without the assistance of existing community based services. Rental fees and provincial subsidies fund this program
- Rent is set at 30% of gross household income and includes heat, water and sewer expenses. There are shared washers and dryers in each building and a communal area.
- Electricity, phone connection, internet, TV packages, contents and liability insurance and any other additional services required are the responsibility of the tenant. Parking spaces can be rented at an additional cost.
- Eligibility is determined by a *point score* system which measures the priority of need. Housing is then allocated to the applicant with the highest point score. If there is no housing available, applicants will be placed on a waitlist.
- Points are awarded based on an applicant’s circumstances, such as percentage of income going to rent, utility responsibility and certain emergency situations – such as risk of homelessness, accessibility challenges or unsafe accommodation.
- There are 62 apartment style units, located in Banff and Canmore. They each have one bedroom, a small kitchen and dining/living room.
- No pets are allowed, however service and therapeutic animals may be considered.

Program Eligibility

To be eligible for seniors self-contained housing, you must meet ALL the criteria below:

- Must be 65 years of age or older. *However, in the event of sustained vacancies we will consider applications from adults younger than 65 years.*
- Be functionally independent with or without the assistance of existing community based services.
- Be a Canadian citizen or permanent resident of Canada
- Have lived in the Bow Valley for at least the last 6 months.
- Have a total gross household income below the maximums in the table below, as per line 15000 of your last notice of assessment. *If your circumstances have changed following the last notice of assessment, we can use the previous 3 months income to calculate an estimated annual amount.*

Mount Edith House (Banff)	Bow River Homes (Canmore)
Income Limit*	Income Limit*
\$66,000	\$79,000

*Income limit is reviewed annually

Application Process

Follow the steps below to apply for our Seniors Self-Contained Housing Program

1. Check the eligibility criteria to confirm you are eligible for the program
2. Complete the application form
3. Gather the documents below, we can photocopy them at the BVRH office if required.
4. Sign the statutory declaration form witnessed by a commissioner of oaths, this can be done at the BVRH office free of charge. *All applicants are required to sign a statutory declaration stating all the information provided is truthful and accurate.*
5. Drop the form off at the BVRH office (please come to the reception at the seniors lodge) or mail/ email it, addresses below:

Bow Valley Regional Housing
920A Fairholme Drive
Canmore AB, T1W 1W1
403 678 5922 | info@bvrh.ca

BVRH will contact you once the application is processed to confirm if you are eligible. If the program is full, you will be placed on a waitlist, your position on the waitlist will depend on the points you have been allocated due to your circumstances. **Please contact us if you have any questions about the program, application process or eligibility.**

Document Checklist

- Completed application form.
- Signed statutory declaration form (can be signed and witnessed by a commissioner of oaths at the BVRH office)
- Need to reside form from Parks Canada – *Required for Mount Edith House (Banff) applications.*
- Most recent Notice of Assessment from the CRA (for each applicant)
- Income verification – Proof of income for the last 3 months (pay slips, bank statements etc)
- Proof of residency in the Bow Valley for the last 6 months
- Copy of current lease, *if applicable*
- Proof of Canadian Citizenship or Permanent Residency in Canada
- Government issued photo ID
- Any other documentation relating to your circumstances that could be relevant (doctors notes, notice of eviction etc)



Seniors Self-Contained Housing

Application Form

I would like to apply for senior self-contained housing in:

Bow River Homes (Canmore)

Mount Edith House (Banff)

1. General Information	
Applicant 1	Applicant 2 (If applicable)
Name:	Name:
Phone #:	Phone #:
Email:	Email:
Date of Birth:	Date of Birth:
Driver License #:	Driver License #:
Alberta Health Card #:	Alberta Health Card #:
SIN #:	SIN #:
Are you a Canadian Citizen? Yes <input type="checkbox"/> No <input type="checkbox"/> <i>Please provide proof of Canadian citizenship. Or a copy of your PR Card.</i>	Are you a Canadian Citizen? Yes <input type="checkbox"/> No <input type="checkbox"/> <i>Please provide proof of Canadian citizenship. Or a copy of your PR Card.</i>
Are any members of your household physically handicapped? No <input type="checkbox"/> Yes <input type="checkbox"/> <i>Please give details below</i> _____	

2. Current Property	
Property Address:	Mailing address (<i>If different from property address</i>):
Is your current accommodation: <input type="checkbox"/> Rented <input type="checkbox"/> You own it <input type="checkbox"/> Other <i>Please specify</i> _____	
Monthly rent payment (<i>If applicable</i>): \$ _____	
Do you pay for: <input type="checkbox"/> Heat <input type="checkbox"/> Electricity <input type="checkbox"/> Gas <input type="checkbox"/> Water / sewer	
If you don't pay rent do you contribute financially? No <input type="checkbox"/> Yes <input type="checkbox"/>	
How much do you contribute \$ _____ please give details _____	
If renting please give the landlord details below	
Current Landlord: Name: Address: Phone number: Email:	Previous Landlord: Name: Address: Phone number: Email:

Seniors Self-Contained Housing

Is your current accommodation shared with anyone other than the applicants: No Yes
 If yes, please specify Number of children _____ Number of adults _____
 Amount they contribute financially _____
 Relationship _____

Do you have a pet? No Yes *Please specify* _____

Why do you want to move from your current accommodation? *Please use an additional page if necessary.*

3. Income	
<i>Please list all sources of income, such as employment, pension, self employment, seniors benefit...</i>	
Applicant 1	Applicant 2 (If applicable)
Income source:	Income source:
Gross monthly amount:	Gross monthly amount:
Income source:	Income source:
Gross monthly amount:	Gross monthly amount:
Income source:	Income source:
Gross monthly amount:	Gross monthly amount:
Total gross monthly income:	Total gross monthly income:
\$ _____	\$ _____

4. Assets – Savings and Investments	
<i>Please list all savings accounts, stocks, bonds, RRSPs, investments etc</i>	
Applicant 1	Applicant 2 (If applicable)
Account/ investment description:	Account/ investment description:
Amount:	Amount:
Account/ investment description:	Account/ investment description:
Amount:	Amount:
Estimated value of the property you own (if applicable) \$ _____	

5. History	
Have any of the applicants ever leased a property from BVRH before? No <input type="checkbox"/> Yes <input type="checkbox"/>	
If yes, please complete the following:	
Leased address _____	From _____ to _____

6. Next of Kin	
Next of kin:	Address:
Phone Number:	Relationship:

7. Additional Information	
<p>Please indicate below how you would rate your stress/anxiety around your current housing situation or the challenges of finding suitable housing in the Bow Valley.</p> <ul style="list-style-type: none"> <input type="checkbox"/> Extreme stress/anxiety <input type="checkbox"/> A lot of stress anxiety <input type="checkbox"/> Significant stress /anxiety <input type="checkbox"/> Some stress/anxiety <input type="checkbox"/> No stress/anxiety at all 	<p>Please indicate below how you would rate the likelihood of securing safe and appropriate housing within your budget without BVRH assistance, given the current housing and cost of living challenges in the Bow Valley</p> <ul style="list-style-type: none"> <input type="checkbox"/> Extremely unlikely <input type="checkbox"/> Very unlikely <input type="checkbox"/> Very difficult <input type="checkbox"/> Challenging <input type="checkbox"/> Somewhat troublesome
<p>Please check any of the boxes below which apply to your household, please give details on the following page if necessary.</p> <ul style="list-style-type: none"> <input type="checkbox"/> Indigenous people <input type="checkbox"/> People with disabilities <input type="checkbox"/> Veterans <input type="checkbox"/> Women fleeing violence <input type="checkbox"/> Recent immigrants or refugees (arrived in Canada within the last 5 years) <input type="checkbox"/> People at risk of homelessness or transitioning out of homelessness supports <input type="checkbox"/> Racialized groups <input type="checkbox"/> People dealing with mental health and addiction <input type="checkbox"/> LGBT2S+ People 	
<p>Please indicate any other related information you wish to provide, such as the condition of your present accommodation or special family circumstances. <i>Please use an additional page if necessary.</i></p>	

