

---

**PRESENT:** Lisa Rosvold, Jeff Mah, Rob Murray, David Fullerton, Jenny Heath, and Don Beaulieu

**ALSO PRESENT:** Ian Wilson (CEO), and Greg Hutchings (Operations Manager)

**REGRETS:** Kaylee Ram

---

1. **CALL TO ORDER**

Chairperson L. Rosvold called the meeting to order at 9:02 a.m.

2. **ADOPTION OF AGENDA**

*Motion 26-001: R. Murray to approve the agenda. Carried unanimously.*

3. **APPROVAL OF THE CONSENT AGENDA**

*Motion 26-002: R. Murray to approve the consent agenda with amendments to the January 2026 BVRH Bulletin as discussed. Carried unanimously.*

4. **NEW BUSINESS**

- a. **2026 Capital and Reserve Budget:** update provided and discussed.
- b. **2026 ASCHA Convention and Trade Show:** participation discussed.
- c. **2025 Client Satisfaction Survey:** summary provided and discussed.  
*Motion 26-003: J. Heath to accept the 2025 Client Satisfaction Survey summary for information. Carried unanimously.*
- d. **2025 Employee Satisfaction Survey:** summary provided and discussed.  
*Motion 26-004: J. Heath to accept the 2025 Employee Satisfaction Survey summary for information. Carried unanimously.*

5. **IN-CAMERA**

*Motion 26-005: D. Beaulieu to take the meeting in camera. Carried unanimously.*

*Motion 26-006: R. Murray to take the meeting out of camera. Carried unanimously.*

- a. **This is Home Phase 3 Project:** update provided and discussed in camera to prevent disclosure harmful to business interests of a third party under Alberta's *Access to Information Act* section 19.
- b. **External Approaches Related to Affordable Housing Administration:** update provided and discussed in camera to prevent disclosure harmful to business interests of a third party under Alberta's *Access to Information Act* section 19.  
*Motion 26-007: J. Mah to decline the third-party's initial proposal under discussion as it does not align with our mandate or our operational structure. Carried unanimously.*  
*Motion 26-008: D. Fullerton to decline the third-party's secondary proposal under discussion as it does not align with our mandate or our operational structure. Carried unanimously.*  
*Motion 26-009: D. Beaulieu that administration be directed to explore opportunities to collaborate with developers and providers of non-market housing in the region and report findings and recommendations back to the Board at a future meeting. Carried unanimously.*

6. **DATE AND LOCATION OF NEXT MEETING**

- a. **Regular Meeting of the Board:** February 11, 2026, starting at 9:00 a.m. in Bow River Lodge, Canmore.
- b. **Regular Meeting of the Board:** March 11, 2026, starting at 9:00 a.m. in Bow River Lodge, Canmore.
- c. **Special Meeting of the Board:** March 25, 2026, starting at 9:00 a.m. remotely via Teams to receive the 2025 External Audit reports.

d. **Regular Meeting of the Board:** April 8, 2026, starting at 9:00 a.m. in Bow River Lodge, Canmore.

7. **ADJOURNMENT**

*Motion 26-010: D. Fullerton* that the meeting adjourn at 11:42 a.m. Carried unanimously.

  
\_\_\_\_\_  
Lisa Rosvold, Chairperson

  
\_\_\_\_\_  
Ian Wilson, CEO

**MINUTES PREPARED BY:** Jennifer Comighod, Client Services Manager