



Regular Board Meeting Minutes
Thursday, September 25, 2025, 10:00 a.m.
Bow River Seniors Lodge, Canmore AB

PRESENT: Karen Marra (Chair), Ted Christensen, and Don Beaulieu

TELECONFERENCE: Joanna McCallum and Chip Olver

ALSO PRESENT: Ian Wilson (CEO), Greg Hutchings (Operations Manager) and Jennifer Comighod (Client Services Manager)

REGRET: Lisa Rosvold and Kateri Cowley

1. **CALL TO ORDER**

Chairperson K. Marra called the meeting to order at 10:03 a.m.

2. **ADOPTION OF AGENDA**

Motion 25-041: T. Christensen to approve the agenda. Carried unanimously.

3. **APPROVAL OF THE MINUTES**

Motion 25-042: J. McCallum to approve the minutes of August 28, 2025, the regular meeting of the board as presented. Carried unanimously.

4. **CEO REPORT**

a. **2026 Budget Development:** initial report provided and discussed.

5. **CORRESPONDENCE AND INFORMATION**

a. **September 2025 BVRH Bulletin:** presented and reviewed.

b. **September 2025 Occupancy and Waitlist Report:** presented and reviewed. The last bullet for Cascade House (Seniors Lodge) in Banff will be corrected to read: "Four candidate households are wait-listed, and all of them are not yet ready to move in."

Motion 25-043: D. Beaulieu to accept the September 2025 BVRH Bulletin and September 2025 Occupancy and Waitlist Report as information. Carried unanimously.

c. **Roundtable discussion:** a roundtable discussion was held.

6. **DATE AND LOCATION OF NEXT MEETING**

a. **Regular Meetings of the Board:** October 16, 2025, starting at 10:00 a.m. in Bow River Lodge, Canmore.

7. **ADJOURNMENT**

Motion 25-044 T. Christensen that the meeting adjourn at 11:01 a.m. Carried unanimously.



Karen Marra, Chairperson



Ian Wilson, CEO

MINUTES PREPARED BY: Jennifer Comighod, Client Services Manager