

PRESENT: Lisa Rosvold (Chair), Karen Marra, Don Beaulieu, Chip Olver and Ted Christensen

ALSO PRESENT: Ian Wilson (CAO), Greg Hutchings (Operations Manager), Jennifer Comighod (Client Services Manager) and Gary Gordon (Consultant)

TELECONFERENCE: Kateri Cowley

REGRET: Joanna McCallum

1. CALL TO ORDER

Chairperson L. Rosvold called the meeting to order at 10:05 a.m.

2. ADOPTION OF AGENDA

Motion 24-045: C. Olver to approve the agenda. Carried unanimously.

3. PRESENTATION AND GUESTS

a. **Gary Gordon of Gordon & Associates** presented the Draft Housing Needs Assessment.

4. APPROVAL OF MINUTES

a. **Regular Meeting of the Board:**

Motion 24-046: D. Beaulieu to approve the minutes of May 23, 2024, the regular meeting of the board as presented. Carried unanimously.

5. COMMITTEE REPORT

a. **Policy Committee:**

i. **Purpose A:** reports provided and discussed.

Motion 24-047: K. Marra to approve the BVRH Corporate Bylaws as amended. Carried unanimously.

Motion 24-048: K. Marra to approve the Board Role Descriptions as presented. Carried unanimously.

Motion 24-049: D. Beaulieu to approve the Code of Conduct for Board Members as presented. Carried unanimously.

ii. **Purpose B:** *Motion 24-050: D. Beaulieu* to appoint Kateri Cowley to the Policy Committee. Carries unanimously.

6. CAO REPORT

a. **'This is Home' Redevelopment:** verbal updates provided and discussed.

b. **2024 Spring Garden Party:** verbal update provided and discussed.

c. **June 2024 Open House – Cascade House:** verbal updates provided and discussed.

d. **Strategic Plan: Mid-term Review:** verbal updates provided and discussed.

7. CORRESPONDENCE AND INFORMATION

a. **Q2 2024 Strategic Plan Report:** report provided and discussed.

Motion 24-051: C. Olver to accept the report as information. Carried unanimously.

b. **2024 Environmental Scan and SWOT Analysis:** report provided and discussed.

Motion 24-052: D. Beaulieu to accept the report as information. Carried unanimously.

c. **June 2024 BVRH Bulletin:** provided and reviewed.

Motion 24-053: K. Marra to accept the report as information. Carried unanimously.

d. **June 2024 Occupancy and Waitlist Report:** provided and reviewed.

Motion 24:054: T Christensen to accept the report as information. Carried unanimously.

8. In-Camera:

Motion 24-055: C. Olver to take the meeting in camera. Carried unanimously.

a. Tenant Matter for Information: discussed.

Motion 24-056: O. Olver to take the meeting out of the camera. Carried unanimously.

9. DATE AND LOCATION OF NEXT MEETING(S)

a. Next Regular Meeting of the Board:

August 29, 2024, starting at 10:00 a.m. in Bow River Lodge, Canmore.

10. ADJOURNMENT

Motion 24-057: K. Marra that the meeting adjourn at 12:16 p.m. Carried unanimously.



Lisa Rosvold, Chairperson



Ian Wilson, CAO

MINUTES PREPARED BY: Jennifer Comighod, Client Services Manager