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**PRESENT:** Lisa Rosvold (Chair), Karen Marra, Joanna McCallum, Don Beaulieu, Kateri Cowley and Ted Christensen

**ALSO PRESENT:** Ian Wilson (CAO), Greg Hutchings (Operations Manager), Jennifer Comighod (Client Services Manager) and Vicki Lockwood (Controller)

**TELECONFERENCE:** Chip Olver

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**1. CALL TO ORDER**

Chairperson L. Rosvold called the meeting to order at 10:10 a.m.

**2. ADOPTION OF AGENDA**

*Motion 24-038: K. Marra to approve the agenda. With the addition of 2.a. presentation of Q1 2024 BVRH Financial Reports (unaudited). Carried unanimously.*

**3. APPROVAL OF MINUTES**

**a. Regular Meeting of the Board:**

*Motion 24-039: K. Marra to approve the minutes of April 17, 2024, the regular meeting of the board as presented. Carried unanimously.*

**4. CAO REPORT**

**a. 'This is Home' Redevelopment:** verbal updates provided and discussed.

**b. Business Continuity:** report provided and discussed.

*Motion 24-040: T. Christensen to accept the report as information. Carried unanimously.*

**c. Strategic Plan – Mid-term Review:** verbal updates provided and discussed.

**5. CORRESPONDENCE AND INFORMATION**

**a. Q1 2024 Financial Report (unaudited):** report provided and discussed.

*Motion 24-041: D. Beaulieu to accept the report as information. Carried unanimously.*

**b. May 2024 BVRH Bulletin:** provided and reviewed.

*Motion 24-042: K. Cowley to accept the report as information. Carried unanimously.*

**c. May 2024 Occupancy and Waitlist Report:** provided and reviewed.

*Motion 24-043: J. McCallum to accept the report as information. Carried unanimously.*

**6. In-Camera:**

**a. Operational Matter for Information:** discussed in CAO Report, 'This is Home' Redevelopment.

**7. DATE AND LOCATION OF NEXT MEETING(S)**


**a. Next Regular Meeting of the Board:**

June 27, 2024, starting at 10:00 a.m. in Bow River Lodge, Canmore.

**ADJOURNMENT**

*Motion 24-044: K. Cowley that the meeting adjourn at 11:26 a.m. Carried unanimously.*

  
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Lisa Rosvold, Chairperson

  
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Ian Wilson, CAO

**MINUTES PREPARED BY:** Jennifer Comighod, Client Services Manager