

PRESENT: Lisa Rosvold (Chair), Karen Marra, Joanna McCallum, Kateri Cowley and Ted Christensen

ALSO PRESENT: Ian Wilson (CAO), Greg Hutchings (Operations Manager), Jennifer Comighod (Client Services Manager) and Vicki Lockwood (Controller)

TELECONFERENCE: Chip Olver

REGRETS: Don Beaulieu

1. **CALL TO ORDER**

Chairperson L. Rosvold called the meeting to order at 10:06 a.m.

2. **ADOPTION OF AGENDA**

Motion 24-018: K. Marra to approve the agenda. Carried unanimously.

3. **PRESENTATION AND GUESTS**

- a. **Kenway Mack Slusarchuk Stewart (KMSS) representatives Scott Reinarz and Jolene Cashin** presented the 2023 Audit Results Report and Combined Financial Statements.
Motion 24-019: K. Marra to take the meeting in camera. Carried unanimously.
Motion 24-020: J. McCallum to take the meeting out of the camera. Carried unanimously.
Motion 24-021: C. Olver to approve the 2023 Audit Results Report to the Board of Directors as presented. Carried unanimously.
Motion 24-022: K. Marra to approve the audited 2023 Combined Financial Statements as presented. Carried unanimously.
Motion 24-023: J. McCallum to approve the transfer of \$24,175.96 from the DSL Operating Contingency Fund to the Lodges Operating Fund to compensate for the 2023 DSL operating deficit. Carried unanimously.
Motion 24-024: K. Marra to transfer \$278,089.11 from the Lodges Operating Fund to the Capital Asset Development & Acquisition Reserve (CADAR) to allocate the 2023 Lodges Operating surplus. Carried unanimously.

KMSS representatives and Vicki Lockwood left the meeting at 10:57 a.m.

4. **APPROVAL OF MINUTES**

a. **Regular Meeting of the Board:**

Motion 24-025: T Christensen to approve the minutes of February 22, 2024, the regular meeting of the board as presented. Carried unanimously.

5. **CAO REPORT**

- a. **'This is Home' Redevelopment:** verbal updates provided and discussed.
b. **Budget 2024: Alberta:** verbal updates provided and discussed.
c. **BVRH Housing Needs Assessment:** verbal updates provided and discussed.
d. **Earth Day Collaboration:** verbal updates provided and discussed.

6. **CORRESPONDENCE AND INFORMATION**

- a. **Q1 2024 Strategic Plan Report:** report provided and discussed.
Motion 24-026: K. Marra to accept the report as information. Carried unanimously.
- b. **2024 ASCHA Conference and Tradeshow:** verbal report provided and discussed.
- c. **2023 Audit Planning Report:** report provided and discussed.

Chip Olver left the meeting at 12:06 p.m.

- d. **March 2024 BVRH Bulletin:** provided and reviewed.
Motion 24-027: K. Marra to accept the report as information. Carried unanimously.
- e. **March 2024 Occupancy and Waitlist Report:** provided and reviewed.
Motion 24:028: K. Cowley to accept the report as information. Carried unanimously.

7. **DATE AND LOCATION OF NEXT MEETING(S)**

a. **Next Regular Meeting of the Board:**

April 17, 2024, starting at 10:00 a.m. in Bow River Lodge, Canmore.

8. **ADJOURNMENT**

Motion 24-029: K. Cowley that the meeting adjourn at 12:15 a.m. Carried unanimously.



Lisa Rosvold, Chairperson



Ian Wilson, CAO

MINUTES PREPARED BY: Jennifer Comighod, Client Services Manager