



Regular Board Meeting Minutes  
Thursday, February 22, 2024, 10:00 a.m.  
Bow River Seniors Lodge, Canmore AB

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**PRESENT:** Lisa Rosvold (Chair), Karen Marra, Don Beaulieu, and Ted Christensen

**ALSO PRESENT:** Ian Wilson (CAO), Greg Hutchings (Operations Manager), and Jennifer Comighod (Client Services Manager)

**REGRETS:** Chip Olver and Joanna McCallum

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1. **CALL TO ORDER**

Chairperson L. Rosvold called the meeting to order at 10:09 a.m.

2. **ADOPTION OF AGENDA**

*Motion 24-011: K. Marra* to approve the agenda with the addition of 9. (d) 2023 Audit Planning Report and amendment of 11. (a) to March 28, 2024. Carried unanimously.

3. **APPROVAL OF MINUTES**

a. **Regular Meeting of the Board:**

*Motion 24-012: D. Beaulieu* to approve the minutes of January 25, 2024, the regular meeting of the board as presented. Carried unanimously.

4. **CAO REPORT**

a. **'This is Home' Redevelopment:** verbal updates provided and discussed.

b. **2024 Municipal Requisition:** report provided and discussed.

*Motion 24-013: K. Marra* to accept the report as information. Carried unanimously.

c. **Housing Needs Assessment:** verbal update provided and discussed.

d. **Permanent Supportive Housing:** verbal update provided and discussed.

e. **2024 ASCHA Convention:** verbal update provided and discussed.

5. **CORRESPONDENCE AND INFORMATION**

a. **February 2024 BVRH Bulletin:** provided and reviewed.

b. **February 2024 Occupancy and Waitlist Report:** provided and reviewed.

*Motion 24:014: T Christensen* to accept the February 2024 BVRH Bulletin and Occupancy and Waitlist Report as information. Carried unanimously.

c. **2023 Audit Planning Report:** report provided to the board and discussed.

6. **DATE AND LOCATION OF NEXT MEETING(S)**

a. **Next Regular Meeting of the Board:**

March 28, 2024, starting at 10:00 a.m. in Bow River Lodge, Canmore.

b. **April Regular Meeting of the Board Timing:** discussed.

7. **IN CAMERA**


a. **Tenant Matter for information:** verbal information provided and discussed.

*Motion 24:015: D. Beaulieu* to take the meeting in camera. Carried unanimously.

*Motion 24:016: T Christensen* to take the meeting out of the camera. Carried unanimously.

8. **ADJOURNMENT**

*Motion 24-017: K. Marra* that the meeting adjourn at 11:03 a.m. Carried unanimously.



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Lisa Rosvold, Chairperson



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Ian Wilson, CAO

**MINUTES PREPARED BY:** Jennifer Comighod, Client Services Manager