
PRESENT: Karen Marra (Vice Chair), Lisa Rosvold, Ted Christensen, and Don Beaulieu.

ALSO PRESENT: Melanie Gnyp (Chair of KID Council), Ian Wilson (CAO), Greg Hutchings (Operations Manager), and Jennifer Comighod (Client Services Manager).

REGRETS: Joanna McCallum and Chip Olver.

1. CALL TO ORDER

Vice Chairperson K. Marra called the meeting to order at 10:06 a.m.

2. ADOPTION OF AGENDA

Motion 24-001: D. Beaulieu to approve the agenda with correction to item 3. (a) to say Minutes of December 21, 2023, Regular Meeting of the Board. Carried unanimously.

3. APPROVAL OF MINUTES

a. Regular Meeting of the Board:

Motion 24-002: T. Christensen to approve the minutes of the December 21, 2023, regular meeting of the board as presented. Carried unanimously.

4. COMMITTEE REPORTS

a. Personnel Committee:

See item 8. (a).

b. Policy Committee: the Chair led a verbal update and discussion.

5. CAO REPORT

a. 'This is Home' Redevelopment: verbal update provided and discussed.

b. Lodge Open Houses: verbal update provided and discussed.

c. Vacant Board Position: M. Gnyp provided verbal update.

d. Interim Review of Strategic Plan: verbal update provided and discussed.

6. NEW BUSINESS

a. 2024 Supportive Living Operating Budget: draft presented and discussed.

Motion 24-003: L. Rosvold to approve the 2024 Supportive Living Operating Budget as presented. Carried unanimously.

b. 2024 Capital and Reserve Budget: draft presented and discussed.

Motion 24-004: T. Christensen to approve the 2024 Capital and Reserve Budget as presented. Carried unanimously.

c. Employee Housing Project Funding: request for decision presented and discussed.

Motion 24-005: D. Beaulieu to approve borrowing up to \$1.5 million to finance Capital Project #24-003, which involves acquiring property for employee housing. Cascade House, a building wholly owned by Bow Valley Regional House (BVRH) will be used as collateral for the debt. Furthermore, BVRH will ensure that no encumbrance will be placed on assets owned by Alberta Social Housing Corporation that are managed by BVRH. Additionally, it is clarified that neither the Government of Alberta nor any GOA housing programs administered by BVRH on behalf of the province will bear any responsibility for the debt. Carried unanimously.

d. 2024 ASCHA Conference and Tradeshow: verbal update provided and discussed.

7. CORRESPONDENCE AND INFORMATION

a. Alberta Seniors Lodge Program Review: report provided and discussed.

b. Government of Alberta Housing Announcement: report provided and discussed.

- c. **January 2024 BVRH Bulletin:** provided and discussed.
- d. **January 2024 Occupancy and Waitlist Report:** provided and discussed.

Motion 24-006: L. Rosvold to accept the January 2024 BVRH Bulletin and Occupancy and Waitlist Report as information. Carried unanimously.

8. IN-CAMERA

a. Personnel Committee:

Motion 24-007: T. Christensen to take the meeting in camera. Carried unanimously. M. Gnyp, I. Wilson, J. Comighod and G. Hutchings left the meeting.

Motion 24-008: L. Rosvold to take the meeting out of camera. Carried unanimously. I. Wilson and J. Comighod returned to the meeting.

Motion 24-009: L. Rosvold to accept the 2023 CAO Development and Performance Review as discussed. Carried unanimously.

9. DATE AND LOCATION OF NEXT MEETING(S)

a. Next Regular Meeting of the Board:


February 22, 2024, starting at 10:00 a.m. in Bow River Lodge, Canmore.

10. ADJOURNMENT

Motion 24-010: K. Marra that the meeting adjourn at 11:50 a.m. Carried unanimously.



Karen Marra, Vice Chairperson



Ian Wilson, CAO

MINUTES PREPARED BY: Ian Wilson, CAO