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**PRESENT:** Lisa Rosvold (Chair), Karen Marra, Joanna McCallum, Barb Pelham, and Don Beaulieu

**ALSO PRESENT:** Ian Wilson (CAO), Greg Hutchings (Operations Manager), Jennifer Comighod (Client Services Manager) and Vicki Lockwood (Controller)

**REGRETS:** Chip Olver, and Anita Szuster

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**1. CALL TO ORDER**

Chairperson L. Rosvold called the meeting to order at 10:07 a.m.

**2. ADOPTION OF AGENDA**

*Motion 23-056: J. McCallum to approve the agenda. Carried unanimously.*

**3. PRESENTATION AND GUESTS**

- a. **Vicki Lockwood, CPA:** presented the Q2 2023 Financial Reports (unaudited).  
*Motion 23-057: K. Marra to accept the Q2 2023 Financial Reports (unaudited) as information. Carried unanimously.*

Vicki Lockwood left the meeting at 10:17 a.m.

**4. APPROVAL OF MINUTES**

- a. **Regular Meeting of the Board:**  
*Motion 23-058: J. McCallum to approve the minutes of October 04, 2023, the regular meeting of the board as presented. Carried unanimously.*

**5. CAO REPORT**

- a. **'This is Home' Redevelopment:** verbal update provided and discussed.  
b. **2024 Supportive Living Budgets Development:** report provided and discussed.  
c. **Meeting with Minister Nixon of Alberta Seniors, Community & Social Supports:** verbal update provided and discussed.  
d. **Housing Needs Assessment:** verbal update provided and discussed.  
e. **2024 ASCHA Convention & Tradeshow:** verbal update provided and discussed.

**6. CORRESPONDENCE AND INFORMATION**

- a. **Fall 2023 Board Appointments:** verbal update provided and discussed.  
b. **October 2023 BVRH Bulletin:** presented and reviewed.  
*Motion 23-059: B. Pelham to accept the report as information. Carried unanimously.*  
c. **October 2023 Occupancy and Waitlist Report:** presented and reviewed.  
*Motion 23-060: B. Pelham to accept the report as information. Carried unanimously.*

**7. DATE AND LOCATION OF NEXT MEETING(S)**

- a. **Next AGM and Regular Meeting of the Board:**  
November 23, 2023, starting at 10:00 a.m. in Bow River Lodge, Canmore.

8. **ADJOURNMENT**

*Motion 23-061: K. Marra* that the meeting adjourn at 11:25 a.m. Carried unanimously.



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Lisa Rosvold, Chairperson



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Ian Wilson, CAO

**MINUTES PREPARED BY:** Jennifer Comighod, Client Services Manager