



PRESENT: Lisa Rosvold (Chair) and Karen Marra (Vice-Chair)

TELECONFERENCE: Joanna McCallum, Chip Olver, Anita Szuster, and Barb Pelham

ALSO PRESENT: Ian Wilson (CAO), Greg Hutchings (Operations Manager), Jennifer Comighod (Client Services Manager), and Vicki Lockwood (Controller)

REGRETS: Julie Canning

1. CALL TO ORDER

Chairperson L. Rosvold called the meeting to order at 10:23 a.m.

2. ADOPTION OF AGENDA

Motion 23-007: C. Olver to approve the agenda. Carried unanimously.

3. PRESENTATION AND GUESTS

a. **Kenway Mack Slusarchuk Stewart (KMSS) representatives Scott Reinarz and Jolene Cashin** presented the 2022 Audit Results Report and Combined Financial Statements.

Motion 23-008: K. Marra to take the meeting in camera. Carried unanimously.

Motion 23-009: K. Marra to take the meeting out of the camera. Carried unanimously.

Motion 23-010: J. McCallum to approve the 2022 Audit Results Report to the Board of Directors as presented. Carried unanimously.

Motion 23-011: J. McCallum to approve the audited 2022 Combined Financial Statements as presented. Carried unanimously.

Motion 23-012: C. Olver to approve the transfer of \$2,756.00 from Lodge Operating Surplus to Capital Asset Development and Acquisition Reserve (CADAR). Carried unanimously.

KMSS representatives and Vicki Lockwood left the meeting at 11:19 a.m.

4. APPROVAL OF MINUTES

a. **Regular Meeting of the Board:**

Motion 23-013: K. Marra to approve the minutes of February 23, 2023, the regular meeting of the board as presented. Carried unanimously.

5. COMMITTEE REPORT

a. **Community Integration Committee:** verbal update provided and discussed.

6. CAO REPORT

a. **This is Home Redevelopment:** verbal update provided and discussed.

b. **2023 Supportive Living Programs – Capital and Reserve Budget Development:** report provided and discussed.

c. **2023 Rent Supplement Program Budget:** verbal update provided and discussed.

7. NEW BUSINESS

a. **2023 Supportive Living Programs – Operating Budget Development:** report provided and discussed.

Motion 23-014: A. Szuster to approve the 2023 Supportive Living Program Operating Budget as presented. Carried unanimously.

8. CORRESPONDENCE AND INFORMATION

a. **Master Services Agreement with AHS:** report provided and discussed.

- Motion 23-015: K. Marra to accept the report as information. Carried unanimously.*
- b. **Tri-party Agreement with AHS and SEHC:** report provided and discussed.
Motion 23-016: K. Marra to accept the report as information. Carried unanimously.
- c. **March 2023 BVRH Bulletin:** presented and reviewed.
Motion 23-017: C. Olver to accept the report as information. Carried unanimously.
- d. **March 2023 Occupancy and Waitlist Report:** presented and reviewed.
Motion 23-018: C. Olver to accept the report as information. Carried unanimously.

9. **DATE AND LOCATION OF NEXT MEETING(S)**

- a. **April regular meeting to be followed by the Grand Opening of the DSL Wing:**
April 27, 2023, starting at 10:00 a.m. in Bow River Lodge, Canmore.

10. **ADJOURNMENT**

Motion 23-019: B. Pelham that the meeting adjourn at 12:31 p.m. Carried unanimously.



Lisa Rosvold, Chairperson



Ian Wilson, CAO

MINUTES PREPARED BY: Jennifer Comighod, Client Services Manager