



ONLINE: Lisa Rosvold (Chair), Karen Marra (Vice-Chair), Grant Canning, Joanna McCallum, Ted Christensen, and Alison Brewster

ALSO PRESENT: Ian Wilson (CAO), Greg Hutching (Operations Manager), and Jennifer Comighod (Housing Manager)

REGRETS: Erum Afsar

1. **CALL TO ORDER**
Chairperson L. Rosvold called the meeting to order at 9:07 a.m.
2. **ADOPTION OF AGENDA**
Motion 21-001: J. McCallum to approve the agenda. Carried unanimously.
3. **APPROVAL OF MINUTES**
 - a. **Regular Meeting of the Board:**
Motion 21-002: K. Marra to approve the minutes of December 17, 2020, regular meeting of the board as presented. Carried unanimously.
4. **COMMITTEE REPORT**
 - a. **Personnel Committee:** verbal briefing provided and discussed.
Motion 21-003: J. McCallum to take the meeting on camera. Carried unanimously.
Motion 21-004: J. McCallum to take the meeting out of the camera. Carried unanimously.
Motion 21-005: G. Canning that the board, the absence of in-person Supportive Living Accommodation Licensing Inspections in 2020 due to the COVID-19 pandemic, approve the use of the average of such inspections from 2017, 2018, and 2019 to determine the Functional Program component of the CAO 2020 merit pay. Carried unanimously.
Motion 21-006: G. Canning that the board, due to the delays caused by the COVID-19 pandemic and, as agreed to by both parties to the CAO 2020 Employment Agreement, approve the payment of the installment of the CAO 2020 merit pay on February 15, 2021. Carried unanimously.
5. **CAO REPORT**
 - a. **COVID-19 Pandemic Response:** verbal report provided and discussed.
 - b. **This is Home Redevelopment:** verbal report provided and discussed.
 - c. **2020 Audit:** verbal report provided and discussed.
 - d. **2021 Community Housing Operating Budget:** verbal report provided and discussed.
 - e. **GOA Affordable Housing Review:** verbal report provided and discussed.
 - f. **2021 Board Calendar:** 2021 BVRH Board calendar provided and discussed.
6. **NEW BUSINESS**
 - a. **2021 BVRH Lodge Program Operating Budget:** report provided and discussed.
Motion 21-007: A. Brewster to approve the 2021 BVRH Lodge Operating Budget. Carried unanimously.
 - b. **2021 BVRH HMB Special Projects and Lodge Program Capital Budget:** verbal update provided and discussed.
 - c. **2020 Client Satisfactory Survey:** report provided and discussed.
Motion 21-008: T. Christensen to accept the report as information. Carried unanimously.

- d. **2020 Employee Satisfactory Survey:** report provided and discussed.
Motion 21-009: K. Marra to accept the report as information. Carried unanimously.
- e. **2020 Resident AGM Questions:** report provided and discussed.
Motion 21-010: J. McCallum to accept the report as information. Carried unanimously.

7. **CORRESPONDENCE AND INFORMATION**

- a. **Q4 2020 Strategic Plan Report:** report provided and discussed.
Motion 21-011: G. Canning to accept the report as information. Carried unanimously.
- b. **Q4 2020 CAO Plan Report:** report provided and discussed.
Motion 21-012: K. Marra to accept the report as information. Carried unanimously.
- c. **January 2021 BVRH Bulletin:** presented and reviewed.
Motion 21-013: A. Brewster to accept the report as information. Carried unanimously.
- d. **January 2021 BVRH Occupancy and Waitlist Report**
Motion 21-014: J. McCallum to accept the report as information. Carried unanimously.

8. **DATE AND LOCATION OF NEXT MEETING(S)**

- a. **February regular meeting:**
February 25, 2021, starting at 9:00 a.m., online via zoom.

9. **ADJOURNMENT**

Motion 21-015: K. Marra that the meeting adjourn at 10:33 a.m. Carried unanimously.



Lisa Rosvold, Chairperson



Ian Wilson, CAO

MINUTES PREPARED BY: Jennifer Comighod, Housing Manager